

Minutes of the
Dodge County Highway Committee Meeting
January 3, 2019

CALL TO ORDER: The meeting of the Dodge County Highway Committee was called to order by the Chairman at 8:30 a.m. on January 3, 2019 in the Dodge County Highway building.

ROLL CALL AND NON-COMMITTEE MEMBER COUNTY BOARD SUPERVISOR ATTENDANCE: The following members were present – Jeffrey Caine, Richard Fink, David Frohling, and William Muche. Jeff Berres was absent. There were no non-Committee County Board Supervisors in attendance. Commissioner Brian Field and Assistant Commissioner Peter Thompson were also present. County Administrator Jim Mielke and Charles Eggert were present for part of the meeting.

PUBLIC COMMENT: There was no public comment.

APPROVAL OF THE MINUTES OF THE DECEMBER 5, 2018 MEETING: Minutes of December 5, 2018 were approved as submitted.

COMMITTEE REPORTS:

- Highway Condition/Safety Concerns – Caine reported a signage concern on CTH J southbound approaching STH 60. Thompson will review and direct the required action.

DISCUSS ATTENDANCE AT THE TDA FLY-IN ON APRIL 3 AND 4: It was the consensus of the members present that Field and Frohling will attend the TDA Fly-In to Washington, DC on April 3 and 4, 2019.

COMMISSIONER REPORTS:

- WCHA Winter Conference on January 14, 15, and 16 – member attendance and the agenda were discussed.
- Employee Recruitment/Retention Update and Wage Rate Concerns – Field gave an update on the current and anticipated vacancies. Staff will work with the County Administrator and the Human Resources staff to recruit replacements for the numerous vacancies.

DISCUSS BUILDING MAINTENANCE POSITION OPTIONS: Several concepts involving duties, levels of responsibility, and labor grades were discussed for Juneau Highway facility maintenance. No action was taken.

MAYVILLE SHOP LOCATED AT 850 MALLARD DRIVE IN MAYVILLE:

- Discuss current office space lease agreement and consider future lease alternatives – Field reported on several recent contacts to initiate the search efforts for a new tenant to lease the office space at 850 Mallard Drive in Mayville. The officials of JCEDC will be meeting with him soon to review options for promotions through their organization.

Dodge County Highway Committee Minutes for January 3, 2019 cont.

CONSIDER, DISCUSS, AND TAKE ACTION ON A HIGHWAY ACCESS APPEAL ON CTH BB IN THE TOWN OF PORTLAND: Charles Eggert presented an appeal to allow the installation of a residential access to CTH BB in the Town of Portland. Motion by Frohling and seconded by Fink to approve the access. Motion carried.

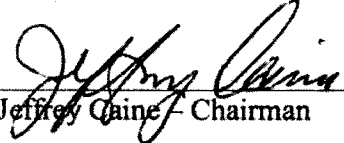
REVIEW VOUCHER PAYMENTS: Voucher payments were reviewed.

DETERMINE NEXT MEETING DATE AND TIME: The next meeting will be at 8:30 a.m. on Friday, January 18th, in Juneau.

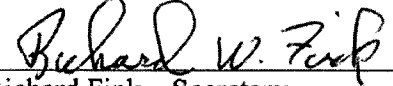
FUTURE AGENDA ITEMS: Juneau facility maintenance position options, 850 Mallard Drive lease update, 2018 Snow & Ice Control Business Unit summary.

FIELD REVIEW: There was no field review.

ADJOURN: The meeting adjourned at 9:49 a.m.



Jeffrey Gaine - Chairman



Richard Fink - Secretary

Disclaimer: The above minutes may be approved, amended, or corrected at the next Committee meeting.